



WASHINGTON STATE PARKS & RECREATION COMMISSION
FINANCE AND CONTRACTS

CONTRACT OPPORTUNITY

REQUEST FOR PROPOSAL

PROPOSALS WILL BE ACCEPTED FOR THE FOLLOWING:

Statewide Chainsaw Use and Felling Technique Training

The Washington State Parks and Recreation Commission (State Parks) is seeking consultant services to conduct two, two-day trainings in Chainsaw Use and Felling Techniques.

LOCATION:

The training shall consist of two days with 8 hrs per day with a class in Eastern Washington and a second identical class in Western Washington.

ESTIMATED BID RANGE: (If applicable) Unknown	BIDS ACCEPTED THROUGH: 5:00PM	DAY: Friday	DATE (MM/DD/YYYY): 07/28/2006
NA: TIME: DAY: DATE: AT:			

VOLUNTARY MWBE GOALS: The following voluntary numerical MWBE participation goals have been established for this invitation: MBE 8% WBE 4%

These goals are voluntary, but achievement of the goals is encouraged. However, unless required by federal statutes, regulations, grants, or contract terms referenced in the contract documents, no preference will be included in the evaluation of bids, no minimum level of MWBE participation shall be required as a condition for receiving an award or completion of the contract work, and bids will not be rejected or considered non-responsive on that basis. Bidders may contact OMWBE at (360) 753-9693 to obtain information on certified firms.

The State reserves the right to accept or reject any or all proposals and to waive informalities.

The Washington State Parks and Recreation Commission is an affirmative action, equal opportunity employer. The successful bidder must abide by the Affirmative action and Equal Employment Opportunity policies of the Washington State Parks and Recreation Commission.

Sites may not be fully accessible to people with disabilities. Please contact the Commission at the phone numbers below at least five days prior to the scheduled dates if special accommodations are required for your attendance.

PROJECT INFORMATION AVAILABLE FROM:

Washington State Parks and Recreation Commission
Stewardship Service Center
Attn: Peter Carris, Forestry Natural Resource Program Manager
7150 Cleanwater Drive SW, Olympia WA 98504-2650
Phone: (360) 902-8593
OR e-mail: Peter.Carris@parks.wa.gov
Telecommunication Device
For the Deaf Number: Operations (360) 664-3132



STATE OF WASHINGTON

WASHINGTON STATE PARKS AND RECREATION COMMISSION

7150 Cleanwater Drive SW • P.O. Box 42650 • Olympia, WA 98504-2650 • (360) 902-8500

Internet Address: <http://www.parks.wa.gov> - TDD: (360) 664-3133

Date: June 28, 2006

To: Interested Parties

From: Peter Carris, Forestry Natural Resource Program Manager

Subject: Chainsaw Use and Felling Techniques - Request for Proposals

The Washington State Parks and Recreation Commission (State Parks) is seeking consultant services to conduct two, two-day trainings in Chainsaw Use and Felling Techniques.

Questions regarding this RFP:

Please contact Peter Carris, Forestry Natural Resource Program Manager, at e-mail address: Peter.Carris@parks.wa.gov or telephone at (360) 902-8593.

Background Information:

It is the intent of Washington State Parks and Recreation Commission to provide training to a limited set of employees who might be asked in their normal job duties to occasionally fell and buck trees related to dead, diseased, or storm damaged trees within its park system.

Project Description:

Washington State Parks and Recreation Commissions is requesting proposals to train 20 staff members in the aspects of safely felling and bucking trees and other vegetation by use of a power chainsaw. The training shall consist of two days with 8 hrs per day with a class in Eastern Washington and a second identical class in Western Washington. Subjects will consist of the objectives and tasks as specified below:

Objective 1: Train park staff to recognize personal protection equipment requirements for safe operation of a chainsaw

Areas to recognize:

- Emergency Preparedness and procedures
- Pre-work Stretching and warm-up
- Personal Protection Equipment

Objective 2: Train park staff to recognize chainsaw safety features for safe operation of a chainsaw

Areas to recognize:

- Chainsaw Selection
- Safety features.
- User ergonomics.
- Chainsaw bar selection.

- Chainsaw chain selection.
- Cutter design and reactive forces (kickback)
- Safe Starting Techniques

Objective 3: Train park staff to properly use a chainsaw during normal tree felling and bucking operations

Areas to recognize:

Basic use

- Proper stance and body positioning
- Notches - their use and functions
- Cutting methods
- Limbing and Bucking Methods
- Use of wedges

Felling Procedures

- Hazard recognition
- Felling Planning
- Proper Tree Felling
- Reactive pressures while bucking

Specialized Felling Techniques

- Use of ropes in ground operations
- Mechanical Advantage

Objective 4: Train park staff to properly and safely maintain a chainsaw

Areas to recognize:

- Preventative maintenance
- Bar maintenance
- Saw sharpening

Submittals:

Submittals shall contain a syllabus for the above-described intended class and a list of similar trainings and/or certifications that consultant has performed and/or possesses. Submittals shall include a CD of the proposal document in MS Word 2000.

Mail or deliver RFP submittals to:

Washington State Parks and Recreation Commission
Attention: Peter Carris, Forestry Natural Resource Program Manager
7150 Cleanwater Drive SW - PO Box 42650
Olympia, WA 98504-2650

No FAX, e-mailed, or late proposals will be accepted.

Submittals will be accepted until **5:00 p.m., Friday, July 28, 2006.**